



ONLINE UNDERGRADUATE SEXUAL MISCONDUCT TRAINING 2015-2016 TECHNICAL ASSISTANCE & FREQUENTLY ASKED QUESTIONS

*If you have questions about the training requirement or program content, skip to the **Frequently Asked Questions** section (beginning on page 3). If you have a technical question about using the online training program, please review the following tips:*

TECHNICAL ASSISTANCE

1. What if I did not receive my link to access the online student training?

1. Go to <https://training.wecomply.com/wc2/login.aspx>
2. Enter your username: [Your UID#]
3. Enter your password: [Your Last Name]

If you cannot log in, please contact titleixtraining@umd.edu with the following information:

- Your preferred email address
- Your UID#

2. I thought I completed this training. Why am I still getting reminders?

At the end of the training, students are presented with a certificate of completion onscreen. If you did not receive your certificate, then you did not reach the last page of the training program. Return to the program and continue from where you left off to complete the training program and receive your certificate

3. What if the training program freezes, will not open, or will not display all of the content?

- Make sure you're running the most current version of Adobe Flash Player on your computer. You can confirm this and update your version by visiting Adobe's website here: <http://www.adobe.com/software/flash/about/>
- Try logging in to the training program using the instructions above (in item #1) instead of clicking the link in the email. The network may be slow or may be blocking some content and this may help you get around potential firewall issues.

4. The following are some other things you can do to make sure the training program runs smoothly. After completing the recommended steps, restart your browser in order for any new settings to take effect. (Refer to your browser's specific documentation if you are using a browser other than Internet Explorer).

- Clear your browser's cache:
 - Select Tools -> Internet Options -> Temporary Internet Files -> Delete Files.
- Check your computer's default Internet Security settings:
 - Select Tools -> Internet Options -> Security tab
 - Click "Custom Level"



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- The "Reset to" box should be set at Medium. If it is not, select Medium and click Reset.
- Add WeComply.com (host site for our training) to Trusted Sites:
 - Select Tools -> Internet Options -> Security tab
 - Under "select a Web content zone..." Click the TRUSTED SITES icon
 - Click the SITES button below
 - Deselect "require server verification" and type <https://www.wecomply.com> in the "Add this Web site..." field.
 - Click ADD and then OK to save changes
- If you have many applications open, close all non-essential applications while you're completing the training program.
- Reset your Internet Explorer settings.
 - This can be performed by clicking on Tools, Internet Options, Advanced, and then clicking the Reset button.

Navigation tips:

-  Click the question mark to open the Help screen, containing navigation tips.
-  The course includes audio narration. The narration will start automatically as you advance to each page in the program. You will not be able to advance to the next page until the narration for the current page is done.
-  Click the forward and backward arrows to navigate through the course. Click the Play/Pause button in between the arrows to stop or start the audio.
-  Click this button for the Table of Contents. Highlight a chapter (page) of the course and click the "Go to Page" button to skip to a different chapter. *Note: You cannot advance to a chapter that you have not already completed.*
-  Click this button to enlarge or reduce the size of the text.
-  Click this button to view the policy or policies associated with this course.

Exiting and Resuming the Course:

- If you need to leave the training before you are done, you can exit the course by closing the window and then return to where you left off later.
- You will receive periodic reminder messages until you have completed the course (i.e., you have reached the end of the course and received a certificate of completion).



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FREQUENTLY ASKED QUESTIONS

1. What if I did not receive my link to access the online student training?

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2. Why is this training mandated and why do I have to take it?

Across the country, universities, colleges and educational institutions are implementing legally required (i.e., mandated) training for students about sexual misconduct. The content of the required training is derived from three different federal statutes.

The guidance provided by the Office for Civil Rights, Department of Education, the Clery Act, and the recent amendments to the Clery Act (also called the Campus SAVE Act), all require that students regularly receive training specifically on:

- The University's policy addressing sexual misconduct,
- Potential consequences for violating the policy,
- Available resources (on and off campus),
- Reporting options
- What to do if you experience sexual assault, and
- Information on the scope of the problem of sexual assault on college campuses.

3. What happens if I don't take the training?

Students who do not complete the training may have their registration blocked for the Spring 2016 semester.

4. What if I am a survivor and feel triggered by this training?

The training clearly states that if you have experienced sexual violence or are in any way triggered by the material in the training, that you should stop and take a break. It also suggests that you contact **CARE To Stop Violence** on campus at 301-741-3442. In addition please contact the Office of Sexual Misconduct at titleixtraining@umd.edu.



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5. Is this the only thing the University is doing about sexual misconduct prevention?

This training is just one of many different initiatives the University is undertaking to adequately address this issue. The University is conducting bystander intervention trainings, hosting and participating in public events, and open forums just to name a few. For more information about what is happening on campus to address sexual misconduct, regularly check our website for updated information: www.umd.edu/Sexual_Misconduct/

6. Why is the deadline so short?

The deadline is short (4 weeks) because we want students to have this information as soon as possible. Everyone needs to know where to go for resources, reporting options and what to do if something happens to them – or someone they know. This is a community effort – it takes all of us to create and maintain a healthy learning environment at UMD.

7. What, if any, are the exemptions from the requirement to complete this training?

There are no specific exemptions to this training.

Golden identification holders, visiting students, non-matriculated students, consortium, inter-campus, Shady Grove, Freshman Connection, and Fresh Abroad students are all required to complete the training.

Requests for exemptions will be considered on a case-by-case basis. A determination will be made by the Title IX Officer.

8. I have taken other kinds of sexual misconduct training in the past. Do I still have to complete this training?

We appreciate that many students have completed other kinds of sexual misconduct training in the past. However, this training program is still required. Federal law requires ongoing training and this program has been specially designed to provide students with the information required by federal law and to reflect the perspectives and experiences of UMD students.