

### What is the Office of Civil Rights & Sexual Misconduct (OCRSM)?

The Office of Civil Rights and Sexual Misconduct (OCRSM) supports the University of Maryland's commitment to a working and learning environment free from sexual misconduct and discrimination. The OCRSM administers the University of Maryland Policy and Procedures on Sexual Harassment and Other Sexual Misconduct (ocrsm.umd.edu/sexual-misconduct) and the University of Maryland Non Discrimination Policy and Procedures (ocrsm.umd.edu/discrimination). The OCRSM is also responsible for tracking incidents and capturing data to help monitor our campus environment. The OCRSM is sometimes referred to as the Title IX Office.

# Reporting

The OCRSM is here to help. If you experience sexual misconduct (a form of sex discrimination) other forms of discrimination, or harassment, please report it to the OCRSM. The OCRSM responds to all discrimination complaints, including sexual misconduct. To report incidents of discrimination please go to our website and report online at <u>ocrsm.umd.edu/file-report</u>, or visit our office at 3101 <u>Susquehanna Hall</u> (4200 Lehigh Road).

After a report is filed, a member of the OCRSM will reach out to you to follow up. The OCRSM will provide you with resources and Supportive Measures, and explain the reporting process. The OCRSM will provide you information on submitting a formal report, if you wish, which begins a formal investigation.

# **Supportive Measures**

The OCRSM provides non-disciplinary, non-punitive, individualized services offered as appropriate, as reasonably available, and without charge to the Complainant or the Respondent. Supportive measures may include housing accommodations, academic accommodations, safety planning, and University Referrals. A Formal Complaint is not required to receive Supportive Measures.

# **Responsible University Employees (RUEs)**

University administrators, supervisors, faculty members, campus police, athletic coaches and trainers, resident assistants, and non-confidential first responders employed at UMD are required to notify the Title IX Coordinator when they become aware of any type of sexual misconduct. Sexual misconduct includes sexual harassment, sexual assault, relationship abuse, domestic or dating violence and stalking, including such conduct occurring via email, texting, and other electronic means. The reporting obligation applies no matter where the conduct occurred, and applies to

For more information and resources, please visit the Office of Civil Rights and Sexual Misconduct Website at <u>ocrsm.umd.edu</u>, or contact the Title IX Coordinator at <u>titleixcoordinator@umd.edu</u> or 301-405-1142. Walk-ins are also welcome; we are located at 3101 <u>Susquehanna Hall</u> (4200 Lehigh Road).



disclosures in written assignments. Resources for Responsible University Employees (RUEs) include:

- <u>Syllabus Language + Talking Points for Faculty/Staff</u>
  - To access this document, type in <u>ocrsm.umd.edu/infographics</u>, scroll down to the bottom of this web page, and click on the top tab: "Syllabus Language & Talking Points".
- Sample Script for How to Explain your Duty to Report
  - To access this document, type in <u>ocrsm.umd.edu/infographics</u>, scroll down to the bottom of this web page, and click on the bottom tab: "Sample Script: Explaining Your Duty to Report".

For more information, please visit our website at ocrsm.umd.edu/RUEs.

# Training

The OCRSM offers live, in-person or virtual, presentations for all University community members (<u>ocrsm.umd.edu/live-training</u>). Presentation topics may include, but are not limited to, a General OCRSM Overview, Sexual Misconduct (Including Title IX) Policy Overview, Non-Discrimination Policy Overview, Responsible University Employee (RUE) Reporting Responsibilities, and others. The OCRSM also offers interactive, conversation-based workshops that encourage participants to reflect on and implement healthy relationship behaviors in their everyday lives.

If you would like to request a training for your group of staff, faculty, or students, please email the OCRSM's Training Manager for Policy and Prevention, Alejandra K. Galarce Diaz (<u>agalarce@umd.edu</u>), or fill out our <u>presentation request form</u> (<u>ocrsm.umd.edu/live-training</u>). Please note that training dates/times are subject to staff availability.

# **Undergraduate Student Training**

"Sexual Assault Prevention for Undergraduates" is a 45-minute online sexual misconduct training course assigned to all first-year and transfer students at the beginning of their first and second semesters. This course is designed to help ensure that all incoming undergraduate students learn more about topics related to Title IX, civil rights, and the rights and resources available to them. This course also engages undergraduate students in fostering healthy relationships and prepares them to recognize and respond to sexual assault and harassment when it occurs. More information about this training is available on the Student Affairs Health & Wellness web page (studentaffairs.umd.edu/health-wellness) under "Training & Requirements for New Students".

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### **Graduate Student Training**

"Sexual Assault Prevention for Graduate Students" is a 45-minute online sexual misconduct training course that informs graduate students of the non-discrimination and sexual misconduct policies at the University of Maryland. In addition, this course is intended to help students learn more about topics related to Title IX, civil rights, and the rights and resources available to all graduate students. All incoming graduate students are required to complete this online training module during their first semester on campus. Graduate student training also covers teaching and graduate assistant reporting obligations for Graduate Assistants. To learn more about this training and to register, please visit <u>ocrsm.umd.edu/graduate-students.</u>

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