



Syllabus Language

Notice of Mandatory Reporting

Notice of mandatory reporting of sexual assault, sexual harassment, interpersonal violence, and stalking: As a faculty member, I am designated as a “**Responsible University Employee**,” and I must report all disclosures of sexual assault, sexual harassment, interpersonal violence, and stalking to UMD’s Title IX Coordinator per University Policy on Sexual Harassment and Other Sexual Misconduct.

If you wish to speak with someone confidentially, please contact one of UMD’s confidential resources, such as [CARE to Stop Violence](https://health.umd.edu/CARE) [health.umd.edu/CARE] (located on the Ground Floor of the Health Center) at 301-741-3442 or the [Counseling Center](https://counseling.umd.edu) [counseling.umd.edu] (located at the Shoemaker Building) at 301-314-7651.

You may also seek assistance or supportive measures from UMD’s Title IX Coordinator, Angela Nastase, by calling 301-405-1142 or emailing titleixcoordinator@umd.edu.

To view further information on the above, please visit the [Office of Civil Rights and Sexual Misconduct’s](https://ocrsm.umd.edu) website at ocrsm.umd.edu.

Talking Points when a Disclosure is made to RUE

- Give a brief overview of OCRSM.
 - **Office of Civil Rights and Sexual Misconduct (OCRSM)** [ocrsm.umd.edu] (sometimes referred to as the Title IX Office)
 - Receives and responds to all reports and complaints of discrimination and harassment, including sexual misconduct
 - Provides campus-wide training, education, and programming
 - Oversees the university’s compliance with Title IX and other civil rights laws
 - Provides supportive measures to all parties
 - Provides support and resources for pregnancy and related conditions, such as reasonable modifications
- Emphasize your duty to report as an RUE and the purpose of your RUE responsibilities, which are to ensure access to information as well as resources.
 - Reporting = Access to information, support, and resources.
 - [Sample Script for How to Explain Your Duty to Report.](#)



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- Differentiate between confidentiality and privacy.
 - You, as an RUE, are a non-confidential, but private resource, which means information is shared upwards to the Title IX Coordinator, not out.
 - Discuss confidential resources on and off-campus
 - CARE to Stop Violence and Counseling Center are confidential resources on-campus, as well as Behavioral/Mental Health Services at the Health Center, Undergraduate/Graduate Student Legal Aid, and the Campus Chaplains.
 - [Information about on-campus confidential resources \(ocrsm.umd.edu/campus-confidential-resources\)](https://ocrsm.umd.edu/campus-confidential-resources)
 - Off-campus confidential resources can also be accessed via [OCRSM's website here \(ocrsm.umd.edu/off-campus-confidential-resources\)](https://ocrsm.umd.edu/off-campus-confidential-resources)
 - Explain how to report to OCRSM.
 - Online reporting forms available 24/7 (ocrsm.umd.edu/file-report):
 - [Sexual Harassment and Other Sexual Misconduct Reporting Form](#)
 - [Discrimination Reporting Form](#)
 - Anyone may reach the office, additionally, by phone, email, or walk-in.
 - Email: titleixcoordinator@umd.edu
 - Phone: [301.405.1142](tel:301.405.1142)
 - Walk-In: [3101 Susquehanna Hall](#) (4200 Lehigh Road)
 - Share information on [supportive measures](#) (supportive measures flyer available at ocrsm.umd.edu/infographics).
 - Supportive measures are non-disciplinary, non-punitive, free individualized support services offered to try to restore or preserve equal access to Education Programs or Activities. Anyone may request supportive measures and OCRSM will facilitate them.
 - Access to supportive measures does not require the filing of a Formal Complaint (request for the University to proceed with the resolution process of a reported incident).
 - [Supportive measures flyer](#) (available at ocrsm.umd.edu/infographics)
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Where to Find Syllabus Language

- [TLTC Accessible Syllabus Template](#) (page 8)
- TLTC Elms Template in Canvas Commons



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If you have questions about the information above, please contact OCRSM Training Manager, Josie Glenn, at jglenn12@umd.edu or UMD's Title IX Coordinator/Director, Angela Nastase, at titleixcoordinator@umd.edu. Thank you!